

BY-LAWS

**PLYMOUTH TOWNSHIP
JUNIOR AMERICAN BASKETBALL
ASSOCIATION, INC.**

BASIC ISSUE

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16 AUGUST 2007

**BY-LAWS
PLYMOUTH TOWNSHIP
JUNIOR AMERICAN BASKETBALL ASSOCIATION, INC.**

ARTICLE 1

ORGANIZATION NAME

- (A) This organization shall be known as the **PLYMOUTH TOWNSHIP JUNIOR AMERICAN BASKETBALL ASSOCIATION, INC.** (State of Pennsylvania).

ARTICLE II

OBJECTIVES

- (A) The objectives of the **PLYMOUTH TOWNSHIP JUNIOR AMERICAN BASKETBALL ASSOCIATION, INC.** shall be to implant in all participants, the ideals of good sportsmanship, honesty, loyalty, courage, and respect for authority so that they may be well adjusted, stronger and happier boys and girls and will grow to be decent, healthy, and trustworthy persons.
- (B) The objectives shall be achieved by providing supervised practices and competitive basketball games. The persons supervising (or coaches as they may be called) shall bear in mind that the attainment of exceptional athletic skill or the winning of games is of secondary importance. The prime importance is the molding of future men and women.

ARTICLE III

GENERAL POLICIES

- (A) This shall be a non-profit organization, to promote, develop, supervise and voluntarily assist in all lawful ways the interest of the youths that will participate in junior basketball.
- (B) This organization shall be non-partisan and non-sectarian and shall not discriminate, regardless of race, color or creed, of youths or adult members.
- (C) This organization shall not be used for political or endorse any candidates for public office.
- (D) Roberts Rules of Order shall govern procedures at all meetings.

ARTICLE IV

MEMBERSHIP

- (A) Any person interested in active participation to affect the objectives of **PLYMOUTH TOWNSHIP JUNIOR AMERICAN BASKETBALL ASSOCIATION, INC.**, may apply to become a member.
- (B) **PLAYER MEMBERS.** Any boy or girl that meets the age requirements may be a member and be eligible for participation but shall have no rights, duties or obligations in the management or the property of the **PLYMOUTH TOWNSHIP JUNIOR AMERICAN BASKETBALL ASSOCIATION, INC.**
- (C) **REGULAR MEMBERS.** Any adult actively interested in furthering the objectives of the **PLYMOUTH TOWNSHIP JUNIOR AMERICAN BASKETBALL ASSOCIATION, INC.** may become a regular member.

ARTICLE V

GOVERNMENT

- (A) The Government of the **PLYMOUTH TOWNSHIP JUNIOR AMERICAN BASKETBALL ASSOCIATION, INC.** shall be under the supervision of the Executive Committee who shall elect the following officers.
 - (1) President
 - (2) Vice President of Operations
- (B) The appointed officers shall consist of the following:
 - (1) Vice President
 - (2) Treasurer
 - (3) Chief of Officials
 - (4) Recording Secretary
 - (5) Fundraising Coordinator
 - (6) Sponsorship Coordinator
 - (7) Uniforms and Equipment Coordinator
 - (8) Ladies Auxiliary Chairman
 - (9) Travel Team Commissioner
 - (10) Feely Tournament Director
 - (11) Intermediate League Commissioner
 - (12) Junior Varsity League Commissioner
 - (13) Varsity league Commissioner
 - (14) Past President(s)

All must be unpaid members.
- (C) The management of the property and affairs of the **PLYMOUTH TOWNSHIP JUNIOR AMERICAN BASKETBALL ASSOCIATION, INC.**, shall be vested in the Executive Committee. The Officers shall, upon appointment by the Executive Committee, immediately enter upon the performance of their duties and shall continue in office per the By-Laws.
- (D) **ELECTIONS.** Officers shall be appointed annually at the first meeting to be held after 30 April and prior to 30 July. The President shall convene with the Executive Committee prior to the first meeting and the Vice President of Operations shall solicit for officers to be appointed at the direction of the Executive Committee. If there is one nominee for office, it shall be in order to move that the Vice President of Operations cast the elective ballot for the nominee. All terms of office are for one year. Officers may be eligible for re-election the following year.

- (E) **RESIGNATIONS.** If a member of the Executive Committee resigns or cannot fulfill his or her office, then a vote of the majority of the remaining Executive Committee members will appoint the replacement member. If the President resigns or cannot fulfill his or her office, then the Vice President of Operations will fulfill the President's duties until the next election. If any officer resigns or cannot fulfill his or her office, then the President may appoint a member to fulfill the un-expired term.

ARTICLE VI

MEETINGS

- (A) The following meetings of the **PLYMOUTH TOWNSHIP JUNIOR AMERICAN BASKETBALL ASSOCIATION, INC.** shall be held.
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| (1) 30 April to 30 July | Elections |
| (2) 1 August to 30 September | Pre Season Meetings |
| (3) 1 November to 30 December | Mid season Meeting |
| (4) 1 April to 15 May | Post Season Meeting |
| (5) Coaches Meeting | As Required |
- (B) **QUORUM.** A majority of members of the Executive Committee present shall constitute a quorum for the transaction of business. No motions or voting can take place without a quorum.

ARTICLE VII

DUTIES

- (A) **EXECUTIVE COMMITTEE.** The Executive Committee shall consist of no less than five members and no greater than seven members, of which one member shall be the President and one member, shall be the Vice President of Operations. The duties of the Executive Committee shall be as follows:
- (1) Make and enforce all the rules and regulations of the league.
 - (2) Discipline, suspend or remove any officer, adult member, or other participating in the program, for violation of rules or conduct that is detrimental to the league.
 - (3) Make final decisions with regards to all protest from coaches, parents or players upon submission by the President. The committee's decision shall be final.
 - (4) Create budgets, financial reporting and insurance compliance with regards to the league operations.
 - (5) Approve whether any officer, including the President, may coach in the league.
 - (6) Shall along with the Treasurer sign all checks for the league
- (B) **PRESIDENT.** The duties of the President shall be as follows:
- (1) Preside at all meetings.
 - (2) Assume full responsibility for the operation of the league.
 - (3) Brief all league personnel on all phases of rules, regulations and policies of the league.
 - (4) Review and evaluate all mail, supplies, and communications for the operation of The league.
 - (5) Receive all protests from coaches, parents, or players, and forward to the Executive Committee in order to resolve the protest. The Executive Committee's decision shall be final.

- (6) Approve all purchases and financial commitments for the league within the approved budget.
 - (7) Attest to the league age of all participants.
 - (8) Shall approve any publicity prior to release.
 - (9) Shall be permitted to coach upon the approval of the Executive Committee.
- (C) **VICE PRESIDENT.** The duties of the Vice President shall be as follows:
 - (1) Preside in the absence of the President and fulfill any duties in the President's Absence.
 - (D) **VICE PRESIDENT OF OPERATIONS.** The duties of the Vice President of Operations shall be as follows:
 - (1) Be responsible for all aspects of registration of all players.
 - (2) Be responsible for scheduling of all activities for the league.
 - (3) Coordinate with the web-site administrator with regards to league activities.
 - (4) Coordinate with Township and school district.
 - (5) Maintain a Data Base for the league
 - (6) Solicit for coaches, referees, and other league personnel and officers
 - (E) **TREASURER.** The duties of the Treasurer shall be:
 - (1) Complete financial transactions as directed by the Executive Committee.
 - (F) **CHIEF OF OFFICIALS.**
 - (1) Recruit volunteer referees.
 - (2) Schedule Referees.
 - (3) Advise all league officials on rules and regulations of basketball.
 - (4) Conduct a referee's clinic.
 - (G) **RECORDING SECRETARY.** The duties of the Recording Secretary shall be:
 - (1) Record minutes of all meetings.
 - (2) Maintain official records of league activities.
 - (H) **LEAGUE COMMISSIONERS.** The duties of the League Commissioners shall be as follows:
 - (1) Serve as the Player's Agent and represent all players in the league of responsibility.
 - (2) Conduct player tryouts and rate all players.
 - (3) Balance the league and assign teams to coaches.
 - (4) Present for the selection of regular season coaches to the President for approval.
 - (5) Chairman of coaches meeting for selection of All Star players and season ending awards, if applicable.
 - (6) Responsible for discipline, decorum and administration of gyms during times that league of responsibility plays or practices.
 - (7) Keep tract of standings on the web-site.
 - (8) Communicates with all coaches and League President in the league of responsibility.
 - (9) Assign assistants to help coordinate individual league activities.
 - (I) **LADIES AUXILLARY CHAIRMAN.** The duties of the Ladies Auxiliary Chairman shall be as follows:
 - (1) Committee Chairman for the selection of "Team Parents".
 - (2) Committee Chairman for the annual banquets.
 - (3) Committee Chairman for picture day.

- (J) **TRAVEL TEAM COMMISSIONER.** The duties of the Travel Team Commissioner shall be as follows:
 - (1) Recommend to the Executive committee for approval what teams the league should have for Travel.
 - (2) Along with the VP of Operations select coaches for all of the Travel Teams.
 - (3) Responsible for the entry of travel teams into conferences and tournaments.
 - (4) Determine player availability
 - (5) Set up meeting to pick Travel Teams
 - (6) Conduct meeting with parents about parental obligation for tournament play
 - (7) Responsible for the entry of teams into the Plymouth Tournament.
 - (8) Keep tract of teams for problems and post results on the web-site.
- (K) **UNIFORM/EQUIPMENT COORDINATOR.** The duties of the Uniform/Equipment Coordinator shall be as follows:
 - (1) Responsible for the purchase, care, and inventory of all equipment and uniforms. Is responsible for the distribution of uniforms and equipment and the collection of all uniforms and equipment at the end of the year.
- (L) **FEELY TOURNAMENT DIRECTOR.** Along with the VP of Operations and a tournament committee the duties of the Feely Tournament Director shall be as follows:
 - (1) Coordinate teams into the annual tournament.
 - (2) Administration of the tournament games, concessions, officials and venues.
 - (3) Central point of contact and communications for tournament
 - (4) Resolve all disputes for the tournament
- (M) **FUNDRAISING COORDINATOR.** The duties of the Fundraising Coordinator shall be as follows:
 - (1) Organize and coordinate all fund raising events for the league, including the annual raffle.
- (N) **SPONSORSHIP COORDINATOR.** The duties of the Sponsorship Coordinator shall be as follows:
 - (1) Organize and coordinate all sponsorships associated with the league, including all team sponsorships, and tournament sponsorships, if applicable. This will include the collection and distribution of donations and sponsorship fees.
- (O) **PAST PRESIDENT.** The duties of the Past President shall be those assigned by the current President.

ARTICLE VIII

STANDING AND SPECIAL COMMITTEES

- (A) The Executive Committee as deemed necessary to promote the objectives and carry on the work of the league shall create such standing committees. The President of the league shall select the chairman of the standing committee. Their term is one year.
- (B) The chairman of each standing committee shall present a plan of work to the Executive Committee for approval. No committee work shall be undertaken without the consent of the Executive Committee.
- (C) The power to form special committees and appoint their members rests with the Executive Committee. Since a committee is formed for a special purpose, it automatically goes out of existence when its work is done and a final report is submitted.
- (D) The league President shall be an ex officio member of all committees except the nominating committee. The nominating committee shall be members of the Executive Committee and the Vice President of Operations.

ARTICLE IX

COACHES

- (A) Coaches of teams shall be elected annually at the Pre Season meeting of the league. Coaches are selected for one year. The coaches shall be responsible for their team's actions on the court and at all of the gyms.
- (B) Coach's conduct shall be subject to review at any time by the Executive Committee.

ARTICLE X

RULES

- (A) The **PLYMOUTH TOWNSHIP JUNIOR BASKETBALL ASSOCIATION, INC.** shall use the official rules and regulations published by the PIAA.
- (B) Local rules of the league may be adopted by the Executive Committee, but in no way should conflict with the rules of the PIAA.
- (C) All teams shall be dissolved at the end of each season and the following team balance draft system used:
 - (1) The League Commissioner shall balance each of the teams in their respective leagues.
 - (2) If at all possible each team shall be designated a number and drawn by chance by the coaches. If this is not possible because of practice conflicts or other reasons, the League Commissioner shall assign teams to coaches. The approval of the Executive Committee is needed if the teams are not drawn by chance by the coaches.
 - (3) A coach has an option on his son or daughter. Brothers and sisters must be placed on the same team.
- (D) Travel team coach and his or hers assistants are selected by the Travel Team Commissioner and his or hers committee and approved by the Executive Committee. Any coach may volunteer to coach a Travel team. In the event there is more than one candidate for a Travel team coach an election will be held by the Executive Committee.
- (E) **MANDATORY PLAYING TIME.** All players shall play a minimum of one and one-half continuous quarter for non-All Star games unless injury, illness or the player is ejected from the game.
- (F) Official league rules are published each year for the conduct of the league. Strict adherence to these playing rules is required of all participants in the program.

ARTICLE XI

DUES OR REGISTRATION FEES

- (A) Dues for regular and/or other members may be fixed at amounts, as the Executive Committee shall determine. No dues or fees of any kind shall be assessed a player member as a prerequisite to play in the league.

ARTICLE XII

DISTRIBUTION OF PROPERTY UPON DISSOLUTION.

- (A) Upon dissolution of the **PLYMOUTH TOWNSHIP JUNIOR BASKETBALL ASSOCIATION, INC.**, and after all outstanding debts and claims have been satisfied, the Executive Committee shall distribute the property of the league to such organizations maintaining the objective goals similar to set forth herein, which are or may be entitled to exemptions set forth under Section 501C of the Internal Revenue Code or any future corresponding provision.

ARTICLE XIII

AMENDMENTS

- (A) These By-Laws may be amended at any regular or special meeting of the league by a two-thirds vote of the Executive Committee members present and voting, provided such notice of the proposed amendment shall be given at the previous meeting.